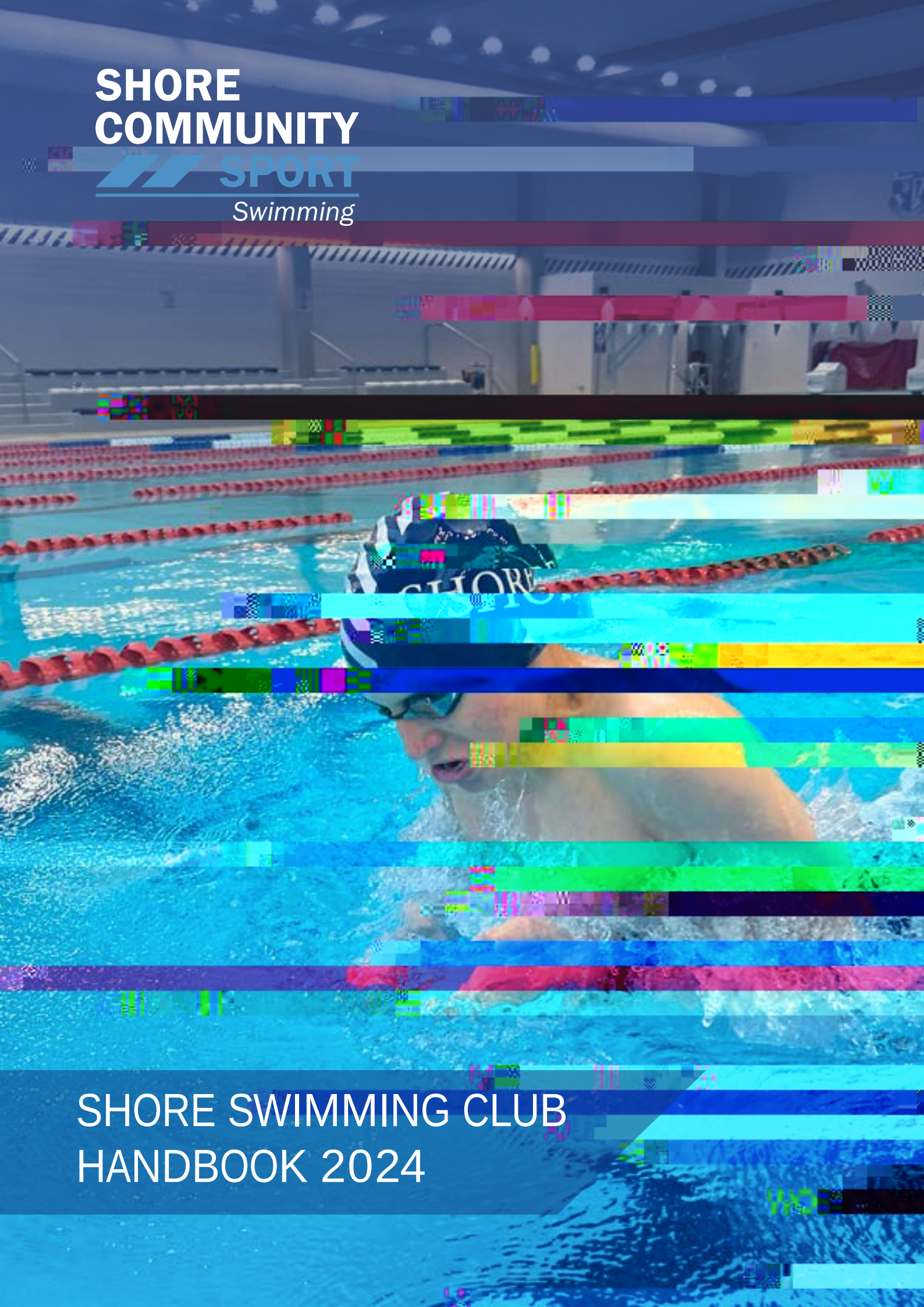


The background of the entire page is a photograph of a swimmer in a pool, wearing a swim cap and goggles, captured in motion. The image is overlaid with numerous horizontal digital glitch and corruption effects in various colors like blue, red, green, and yellow. The text is positioned in the upper left and lower left areas.

SHORE COMMUNITY SPORT

Swimming

SHORE SWIMMING CLUB HANDBOOK 2024

1. Introduction

1.1 About Us

The Shore Swimming Club (SSC) is a community-based Club with membership open to Shore School students and selected members of the public and is led by a committee endorsed as a sanctioned activity of the School. The Club caters for non-competitive swimmers right through to elite level swimmers in both able-bodied and multi class and is active at Swimming NSW and Swimming Australia events. The Club is supported by a year-round squad-based program operating on the School premises in a new state of the art 50m pool.

Shore has a long and proud history of aquatic programs at the School, and the establishment of SSC endeavours to continue this tradition to support the students and wider community.

1.2 Club Objectives

Shore Swimming Club seeks to encourage, promote, advance, conduct and administer Swimming at the School and throughout the local area in a way that advances the operations and activities of the Club with regard to the School's interests and the public interest in its operations so that the Club continues to perform at all levels and be attractive to existing and potential members.

The primary objectives of SSC are:

- a) To foster a love and enjoyment of swimming and water sports;
- b) To conduct, encourage, promote, advance, and administer swimming activities and water sports;
- c) To promote the self-improvement of swimmers at all levels, from beginner to elite;
- d) To promote the physical health, mental health, and the safety of all members;
- e) To promote, teach, and encourage sportsmanship;
- f) To promote engagement in a swimming community by promoting and advancing the operations and activities of the Club in the wider community;
- g) To undertake and/or do such things as are necessary and incidental to maintain and enhance the Club, its standards, quality and reputation;
- h) To undertake to attain the objects of the Club; and
- i) To affiliate with, and remain affiliated with:
 - i Swimming New South Wales Limited (SNSW) or any organisation which may replace or succeed it. The Club will adopt the SNSW rules of swimming, as provided to them from time to time by Swimming Australia (SA) or International Swimming Federation (FINA) as may be necessary for the management and control of swimming and related activities in New South Wales; and
 - ii Other kindred bodies as may be deemed appropriate from time to time by the Committee.



1.3 Vision, Mission and Values

Vision

To foster the development of individual well-being and character, lifelong participation, enjoyment and achievement in the sport of swimming and water sports

Mission

To support the growth, participation and development of the membership of the Shore Swimming Club so that the Club continues to perform and be attractive to existing and potential members.

Values



1.6 Shore Swimming Club Captains

Shore Swimming Club is pleased to have the following Co-Captains for the 2023/2024 season:

Role	Name
Club Co-Captain	James Bestic
Club Co-Captain	Jack Politt



2.



The following child safety principles are modelled on the *Child Safe Organisations: National Principles (An initiative of the council of the Australian Government)*:

1. Child safety is embedded in Shore Swimming Club leadership, governance, and culture

Shore School is committed to child safety. All staff and volunteers have Working with Children Checks and comply with codes of conduct that set out behavioural standards. Child safety is discussed at staff meetings, staff inductions, and parent information events.

2. Children participate in decisions affecting them and are taken seriously

Children and young people often provide feedback in a way that is friendly to them e.g. a suggestion box or social media survey. Shore School leaders talk to children and young people about safety and let them know how we keep them safe.

3. Families and communities are informed and involved

Shore School staff communicate with families about our child safety approach, often and in a variety of ways. Families are provided with the opportunity to give feedback on our policies and practices.

4. Equity is promoted, and diversity is respected

Shore School ensures that all children and young people have access to information, support and complaints processes. These are tailored to give particular attention to the needs of children with disability and from diverse cultural and linguistic backgrounds.

5. People working with children are suitable and supported

All staff have Working with Children Checks as required by NSW law. All staff have the appropriate qualifications and accreditations and receive induction by Shore School. Child safety is a focus point through recruitment, onboarding, and ongoing supervision.

6. Processes to respond to complaints of child sexual abuse are child-focused

Shore School maintains a child-focussed complaints handling policy, which is understood by children, families, and staff. All community members are encouraged to come forward and report misconduct by children or adults. Complaints are responded to promptly and thoroughly, and reporting, privacy and employment law obligations are met.

7. Staff and volunteers are continually trained and educated

Staff and volunteers receive training on child protection and Shore's child safe practices.

8. Physical and online environments minimise opportunities for abuse to occur

Risks in the online and physical environment are identified and mitigated.

9. Child safe standards are continually improved and reviewed

Shore regularly reviews and improves child safe practices. Complaints and concerns form a part of the basis for review and continuous improvement.

10. Policies and procedures document how our Club is child safe

Shore's policies and procedures address the child safe organisation elements; they are easy to understand and accessible; they are championed by the School's leaders; and they are widely understood and implemented by staff and volunteers.



3. Club Membership



3.2\$507JJ910.721 5.3330Te1 (18ofv)1 .6 (en(s sq)1.554 0Td[F)34.4 (ull Swimmer)JJ910.493 2 016 /S



Additional Benefits	• Experience all levels of competition. • Eligible to earn a place on a NSW Pathway Squad • Protected by the Swimming Australia Safe Sport Framework • Free entry to State Open and Sydney Open events to watch Australia's best compete. • Access to exclusive monthly SNSW Swim Shop offers	• Protected by the Swimming Australia Safe Sport Framework • Free entry to State Open and Sydney Open events to watch Australia's best compete. • Access to exclusive monthly SNSW Swim Shop offers	• Free access to SwimTV event live streaming for selected events.	• Opportunity to vote in the Club's AGM.
----------------------------	---	---	---	--

Notes

- Swimmers under 18 must have at least one adult family member registered as a Club non-swimmer member.
- Swim Central (the administration system for swimming clubs and their members) places a 1.5% Credit Card fee on all purchases.



4. Training

4.1 Shore Swimming School

Shore Swimming School caters for swimmers aged 7 years and above who are seeking to improve their technique, fitness or pursue the competitive pathway.

All swimmers interested in joining the Shore Swimming School are required to register their interest by contacting the Shore Swimming Team at ShoreSwimming@shore.nsw.edu.au or by visiting their website (shore.nsw.edu.au). Swimmers will undergo a trial under the guidance of the Head Coach or Swim School Coordinator to determine if they are eligible for one of the programmes on offer. Class sizes are restricted to ensure suitable coach to swimmer ratios are maintained, therefore, spaces are limited and waiting lists are formed when a class reaches its capacity.

For more information, please visit shore.nsw.edu.au and refer to the Shore Swimming Learn to Swim and Squads Handbook.

4.2 Squad Progression

Swimmers will continuously have their attendance, testing results, and training efforts monitored to ensure appropriate progression within the squad program is achieved. Progression to the next level will be at the discretion of the Head Coach or Swim School Coordinator, to ensure the transition is beneficial for the development of the swimmer.

4.3 Training Venue

All programmes run in Shore Swimming School's 50-meter pool located within the state-of-the-art RAI Grant Centre, which opened in 2020 at our North Sydney Campus. Our facility has 8 x 50-meter lanes which can be converted to 16 x 25 meter lanes, allowing for effective training during both long course and short course seasons.

4.4 Training Schedule

Please refer to the Shore Swimming School website for the latest timetable.



5. Parent/Guardian Involvement

5.1 Communicating with Coaches

Parents are asked not to contact or speak to the coaches during training sessions. Any parents who are seeking further information regarding their child's progression should contact the Head Coach or Swim School Coordinator via email or phone to arrange a mutually convenient time to discuss.

5.2 Volunteering

To support the running of SSC Club Nights and Mini Meets, and to cover allocated duties at representative events, SSC requires the active participation of parents and guardians as volunteers. Volunteers should be Non-Swimmer members of the Club and are required to have a cleared Working With Children Check (WWCC) prior to commencing any volunteer roll with the Club. Exemptions may be granted in special circumstances; in which case the parent/guardian would need to sign a Declaration stating that they are not a Prohibited Person before they can commence their volunteer roll.

Non-Swimmer members should send through the following information to ShoreSwimmingClub@shore.nsw.edu.au for WWCC clearance:

- Full Name
- Date of Birth
- WWCC Number
- WWCC Expiry Date.



6. Competition Information

6.1 Competition/Event Calendar

SSC will provide the following opportunities for swimmers to compete at SSC, SMNE, and SNSW events throughout both summer and winter seasons:

Summer Season	Winter Season
SSC Club Nights	SSC Club Nights
Shore Mini Meets	Shore Mini Meets
Speedo Sprint Heats	SMNE Distance Meets
SMNE Championships	SMNE Championships
SMNE Distance Meets	ACT State Championships
SNSW Qualification Meets	SNSW Metropolitan Championships
SNSW Junior Metropolitan Championships	SNSW Junior State Championships
SNSW MC Championships	SNSW Age State Championships
SA National Age Swimming Championships	SA National Age Swimming Championships

SMNE Long Course Meets	SMNE Short Course Meets
• Summer Championships	• Distance Meet
• Distance Meet	• Winter Championships
• Speedo Sprint Heats	
• 13 and Under Qualifying Meet	

Event information can be found on the [SMNE website](#).

6.5.2 Swimming NSW

Swimming NSW currently maintains a membership of over 32,000 members across 12 affiliated areas and over 350 clubs state wide. SSC is one of these clubs affiliated with Swimming NSW. Events run by Swimming NSW are outlined in the table below:

SMNE Long Course Meets





7. Club Uniform

Club members are required to wear a SCC branded cap when representing the Club. Club members will need to purchase a SSC cap upon signing up to the Club. A SSC uniform was introduced in 2023 for swimmers to wear at Meets. Please advise the Club of your interest and we will place a new order when we have sufficient demand. Shore



8. Terminology

Race Terminology	
FLY/BF	Butterfly
BK	Backstroke
BS	Breaststroke
DNS	Did not start
DNF	Did not finish
DQ	Disqualification
FS	Freestyle
I.M.	Individual Medley
NT	No Time (no entry time submitted)
Organisation Acronyms	
SAL	Swimming Australia Limited
SMNE	Swimming Metro North East
SNSW	Swimming NSW
FINA	International Swimming Federation
Common Terminology	
Age Group Swimming	The program through which Swimming Australia provides fair and open competition for its younger members. It is designed to encourage maximum participation, provide an educational experience, enhance physical and mental conditioning, and develop a rich base of swimming talent. Nationally recognised age groups are 10 & under, 11-12, 13-14, 15-16, and 17-18. Local meets may also include events for 8 and under and single age categories.
Circle Swimming	Swimming to the left of the black line when swimming in a lane to 'circle' the lane so that more swimmers can swim in a lane
False Start	Occurs when a swimmer is moving before the start is sounded. In Australian swimming, one false start will result in disqualification.
I.M. (Individual Medley)	An event in which the swimmer does all four strokes in the following order: Butterfly, Backstroke, Breaststroke, Freestyle.
Long Course (LC)	A pool 50m in length. Swimming Australia conducts most of its summer competition in long course pools.
Negative Split	The second half of the race is swum equal to or faster than the first half of the race.
Technical Official (TO)	A judge on the deck of the pool at a sanctioned competition who enforces Swimming Australia rules. There are starters, timers, referees, administrative officials, and stroke and turn judges.
Qualifying Time (QT)	A time necessary to be eligible to compete in a particular event and/or competition.
Scratch	To withdraw from an event prior to it being held in a competition.
Short Course (SC)	A pool 25m in length. Swimming Australia conducts most of its winter competition in short course pools.
15 Metre Mark	Marks 15 metres from the ends of the pool on the lane lines and on the sides of the pool. In butterfly, backstroke, and freestyle events, the swimmer must surface at or before the 15-metre mark.

9. Related Documentation

Please also refer to the following documentation: *Staff Code of Conduct, Work Health and Safety Policy, Shore Fire Policy, First Aid in the Workplace, Shore OHS Manual, Social Media Policy, Discrimination Harassment Bullying Statement, Child Protection Policy, Anti Bullying Policy, Student Code of Conduct, Community Code of Conduct, Bishopsgate Carpark policy, Drug and Alcohol Policy, Privacy Policy, Safe Sport Framework Parts 1 to 4*. Please refer to the Royal Life Saving Society website for the Guidelines for Safe Pool Operations (GSPO). Please also refer to the Swim Australia and Swimming NSW websites for more information on their policies and procedures.





Blue Street North Sydney
PO Box 1221 North Sydney NSW 2059
Telephone +61 (0)2 9923 2277 Facsimile +61(0)2 9922 2689
www.shore.nsw.edu.au

